

# Policy & Resources Committee

Date:           **9 July 2020**  
Time:           **4.00pm**  
Venue           **Virtual Meeting - Skype**

**Note:** in response to current Government Regulations this meeting is being held as a virtual meeting for councillors and accessible via Skype. Public speaking and engagement opportunities will be made available.

The meeting will also be webcast live to the internet.

Members:   **Councillors:**Platts (Chair), Yates (Deputy Chair), Mac Cafferty (Opposition Spokesperson), Bell (Group Spokesperson), Allcock, Clare, Druitt, Gibson, Moonan and Miller

Contact:     **Mark Wall**  
Head of Democratic Services  
01273 291006  
mark.wall@brighton-hove.gov.uk

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through ModernGov: [iOS/Windows/Android](#)

This agenda and all accompanying reports are printed on recycled paper

# AGENDA

## PROCEDURAL MATTERS

### 12 PROCEDURAL BUSINESS

**(a) Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

**(c) Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

### 13 MINUTES

9 - 60

1. To consider the minutes of (a) the last ordinary meeting held on the 30 April 2020, and (b) Special meeting held on the 27 May 2020.
2. To note the minutes of the Urgency Sub-Committee meeting held on the 14 May 2020.

3. To note the minutes of the P&R (Recovery) Sub-Committee meetings held on (a) the 29 May 2020 and (b) the 24 June 2020.

Contact Officer: Mark Wall  
Ward Affected: All Wards

Tel: 01273 291006

## 14 CHAIR'S COMMUNICATIONS

## 15 CALL OVER

- (a) Items (18 – 35 and 37) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

## GENERAL MATTERS

## 16 PUBLIC INVOLVEMENT

61 - 62

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due of 25 June 2020;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 3 July 2020;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 3 July 2020.

Contact Officer: Mark Wall  
Ward Affected: All Wards

Tel: 01273 291006

## 17 MEMBER INVOLVEMENT

63 - 70

To consider the following matters raised by councillors:

- (a) **Written Questions:** to consider any written questions;
- (b) **Letters:** to consider any letters.

Contact Officer: Mark Wall  
Ward Affected: All Wards

Tel: 01273 291006

## COVID-19

## 18 APPROACH TO ONGOING PERSONAL PROTECTIVE EQUIPMENT EXPENDITURE: UPDATE JULY 2020

71 - 76

Report of the Executive Director for Health & Adult Social Care.

Contact Officer: Rima Desai  
Ward Affected: All Wards

Tel: 01273 291268

## **A STRONGER CITY**

- 19 TREASURY MANAGEMENT STRATEGY STATEMENT 2019/20 - END OF YEAR REVIEW 77 - 96**
- Report of the Acting Chief Finance Officer.
- Contact Officer: James Hengeveld Tel: 01273 291242  
Ward Affected: All Wards
- 20 TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2019/20 97 - 180**
- Report of the Acting Chief Finance Officer.
- Contact Officer: Jeff Coates Tel: 01273 292364  
Ward Affected: All Wards
- 21 TARGETED BUDGET MANAGEMENT (TBM) 2020/21: MONTH 2 181 - 238**
- Report of the Acting Chief Finance Officer.
- Contact Officer: Jeff Coates Tel: 01273 292364  
Ward Affected: All Wards
- 22 GENERAL FUND BUDGET PLANNING AND RESOURCES UPDATE 239 - 278**
- Report of the Chief Finance Officer.
- Contact Officer: Nigel Manvell Tel: 01273 293104  
Ward Affected: All Wards
- 23 PROCUREMENT OF REPLACEMENT WIDE AREA NETWORK 279 - 284**
- Report of the Chief Executive.
- Contact Officer: James Hengeveld Tel: 01273 291242  
Ward Affected: All Wards
- 24 STRATEGIC RISK REGISTER 285 - 394**
- Report of the Executive Lead Officer for Strategy, Governance & Law.
- Contact Officer: Jackie Algar, Rima Desai Tel: 01273 291273  
Tel: 01273 291268  
Ward Affected: All Wards
- 25 ANNUAL CUSTOMER INSIGHT REPORT 2019/20 395 - 432**
- Report of the Executive Lead Officer for Strategy, Governance & Law.
- Contact Officer: Rima Desai Tel: 01273 291268  
Ward Affected: All Wards

**26 ANNUAL PROGRESS UPDATE AGAINST CORPORATE KEY PERFORMANCE INDICATORS 2019/20 433 - 522**

Report of the Executive Lead Officer for Strategy, Governance & Law.

*Contact Officer: Rima Desai*

*Tel: 01273 291268*

*Ward Affected: All Wards*

**A CITY WORKING FOR ALL**

**27 SALTDEAN LIDO RESTORATION 523 - 538**

Report of the Executive Director for Economy, Environment & Culture.

*Contact Officer: Ian Shurrock*

*Tel: 01273 292084*

*Ward Affected: Rottingdean Coastal*

**28 DISPOSAL OF LAND AT BRAYPOOL LANE 539 - 546**

Report of the Executive Director for Economy, Environment & Culture.

*Contact Officer: Anna Butler*

*Ward Affected: Patcham*

**A CITY TO CALL HOME**

**29 APPROPRIATION OF 122 GRAHAM AVENUE TO HRA 547 - 552**

Joint report of the Interim Executive Director for Housing, Neighbourhoods & Communities and the Executive Director for Economy, Environment & Culture.

*Contact Officer: Jessica Hamilton*

*Tel: 01273 291461*

*Ward Affected: North Portslade*

**30 HOMELESSNESS & ROUGH SLEEPING STRATEGY 2020-2025 553 - 586**

Extract from the proceedings of the Housing Committee meeting held on the 17 June 2020; together with a report of the Interim Executive Director for Housing, Neighbourhoods and Communities.

*Contact Officer: Justine Harris*

*Tel: 01273 293772*

*Ward Affected: All Wards*

**A HEALTHY AND CARING CITY**

**31 PROCUREMENT OF OCCUPATIONAL HEALTH & EMPLOYEE ASSISTANCE SERVICES CONTRACTS 587 - 590**

Report of the Chief Executive.

*Contact Officer: Alison Mcmanamon*

*Tel: 01273 290511*

*Ward Affected: All Wards*

**32 THE PROCUREMENT OF SERVICES: ABSENCE MANAGEMENT 591 - 598**

Report of the Chief Executive.

*Contact Officer: Alison Mcmanamon*

*Tel: 01273 290511*

*Ward Affected: All Wards*

**A SUSTAINABLE CITY**

**33 HOUSING REVENUE ACCOUNT SOLAR PHOTOVOLTAIC INSTALLATION PROGRAMME 2020-2023 599 - 622**

Extract from the proceedings of the Housing Committee meeting held on the 17 June 2020, together with a report of the Interim Executive Director for Housing, Neighbourhoods and Communities.

*Contact Officer: Miles Davidson*

*Tel: 01273 293150*

*Ward Affected: All Wards*

**34 BRIGHTON MARINA TO RIVER ADUR FLOOD AND COASTAL EROSION RISK MANAGEMENT (FCERM) SCHEME - DETAILED DESIGN AND CONSTRUCTION CONTRACTS 623 - 684**

Extract from the proceedings of the Environment, Transport & Sustainability Committee meeting held on the 23 June 2020, together with a report of the Executive Director for Economy, Environment & Culture.

*Contact Officer: Alistair Booton*

*Tel: 01273 291733*

*Ward Affected: All Wards*

**PROCEDURAL MATTERS**

**35 APPOINTMENT OF REPRESENTATIVE TO THE FIRE AUTHORITY.**

To approve the appointment of Councillor West to the Fire Authority following Councillor Ebel's resignation.

**36 ITEMS REFERRED FOR COUNCIL**

To consider items to be submitted to the 23 July 2020 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on [Insert Date] 2013 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

## **PART TWO**

### **A CITY WORKING FOR ALL**

#### **37 DISPOSAL OF LAND AT BRAYPOOL LANE - EXEMPT CATEGORY 3 685 - 686**

Report of the Executive Director for Economy, Environment & Culture (circulated to Members only).

*Contact Officer: Anna Butler*

*Ward Affected: Patcham*

### **PROCEDURAL MATTERS**

#### **38 PART TWO PROCEEDINGS**

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

**ACCESS NOTICE**

**In response to the current situation with Covid-19 and the easing of Regulations, this Committee meeting will be held virtually via Skype and web cast simultaneously.**

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

For those members of the public wishing to actively take part in the meeting a link will be emailed so that they can join the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

**WEBCASTING NOTICE**

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1998. Data collected during this web cast will be retained in accordance with the Council's published policy.

Therefore, by joining the meeting via the link provided you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured, they should ensure they do not use the skype video facility and provide a static image.

**FURTHER INFORMATION**

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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